

Stony Brook University Libraries
Courtesy Borrowers

Program Name	Credentials Required	Loan Period/Maximum Books Checked Out	Interlibrary Loan	ID Expiration Date
Alumni				
Alumni Association members	Membership card	30 days / 10	No privileges	None, with valid membership card
Community Borrowers				
Community members	Community Borrower application and \$60 fee	30 days / 5	No privileges	1 year
Employees of businesses based on Stony Brook University property	Community Borrower application and \$60 fee	30 days / 5	No privileges	1 year
Health care providers living or working in Nassau or Suffolk Counties.	Community Borrower application and \$60 fee	30 days / 5	No privileges	1 year
Long Island Library Resources Council- Research Loan Program	Form from sponsoring library. Keep form with application	30 days / 5	No privileges	30 days from date on form

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Guest Faculty/Student Borrowers

Emeritus	Letter from Provost or name on Emeritus list or University issued Emeritus ID card	Semester / 500	Faculty privileges	Updated automatically through PeopleSoft
Faculty, students & staff from SUNY institutions	Current ID from SUNY institution; current account in Alma	Same as SBU faculty, students & staff	No Privileges	End of current semester
Visiting Scholars (including faculty at Southampton Hospital)	Letter from department confirming employment status or University issued ID card. Completed Sponsor Form	Semester / 50	Faculty privileges	Date on application, sponsor form or letter

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Affiliates				
Brookhaven National Lab (BNL) staff	BNL ID with current date or letter from BNL	30 days / 10	No privileges	1 year
Cold Spring Harbor Lab staff	CSH ID with current date or letter from CSH	30 days / 10	No privileges	1 year
Continuing Education (CED) & <u>Non-Credit & Certificate Programs ONLY.</u>	Letter from CED program or from the School of Professional Development. Filled out sponsor form. Keep copy of letter with the application	30 days / 10	No privileges	Date on application or sponsor form
Long Island High Technology Incubator, Inc.	Letter from department confirming employment status or University issued ID card	30 days / 10	No privileges	1 year
New York State Department of Environmental Conservation	Letter from department confirming employment status or University issued ID card	30 days / 10	No privileges	1 year

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Osher Lifelong Learning Institute (OLLI)	Letter from Round Table Program, listed as active in PeopleSoft Database or on yearly list provided by SPD	30 days / 10	No privileges	August 31 of current year
Southampton Hospital staff	Current SBU ID or letter from Hospital department	30 days / 10	No privileges	1 year
Summer/Special Programs and Institutes (Students and Instructors): Project WISE; Simon Fellowship; Young Scholars Program; BIO PREP; EOP/AIM; MHSSRAP; NEH; NSF;STEP; Summer Research; Teubingen; REU; Garcia Program, A.C.E. , P.E.P etc.	Special Borrower Application Form and filled out Sponsor Form	30 days / 10	No Privileges	Date on sponsor form